



Registration Guide

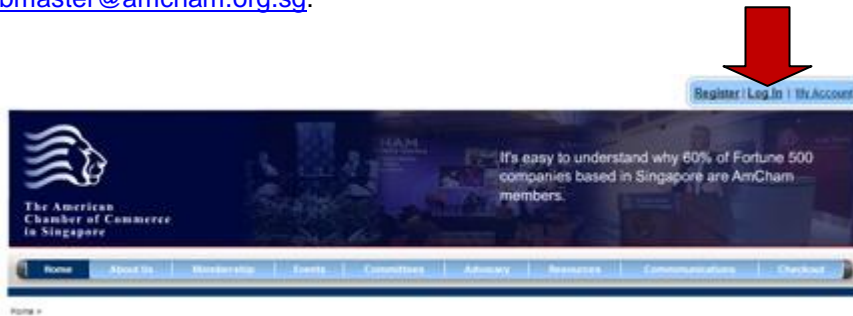
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How to change your password

1. Log in to www.amcham.org.sg with your AmCham username and password that was sent to you on Monday, March 8, 2010. If you have not received your AmCham username and password, please contact webmaster@amcham.org.sg.



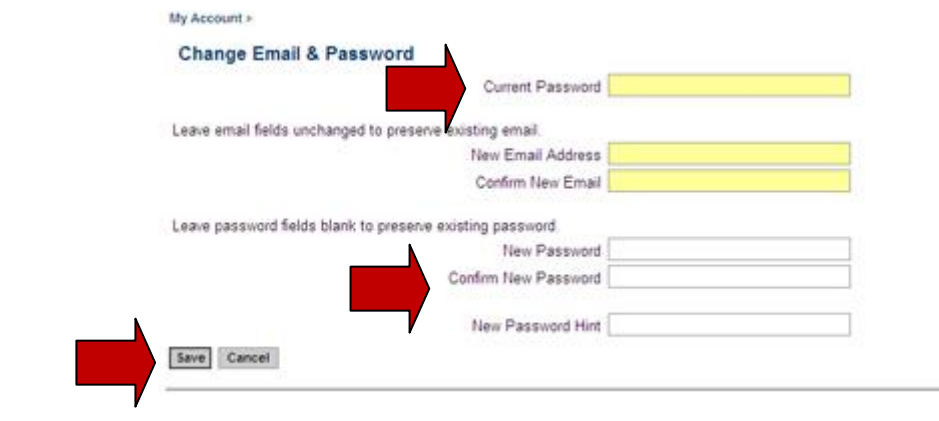
2. Click on "My Account" on the top of the page.



3. You will see the page below. Click the **“Change Email/Password”** link on the top left hand corner.



4. Type in your current password, and change your new password by filling up the fields and click **“Save”**.



Should you face any technical problems, please contact [AmCham’s technology manager](#).

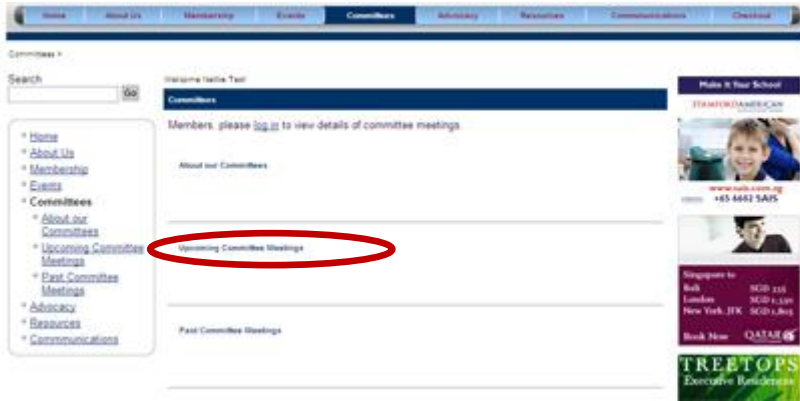
How to register for committee meetings

1. Log in to www.amcham.org.sg with your AmCham username and password. An email was sent to you on Monday, March 8, 2010 with these details. If you have not received your AmCham username and password, please contact webmaster@amcham.org.sg.

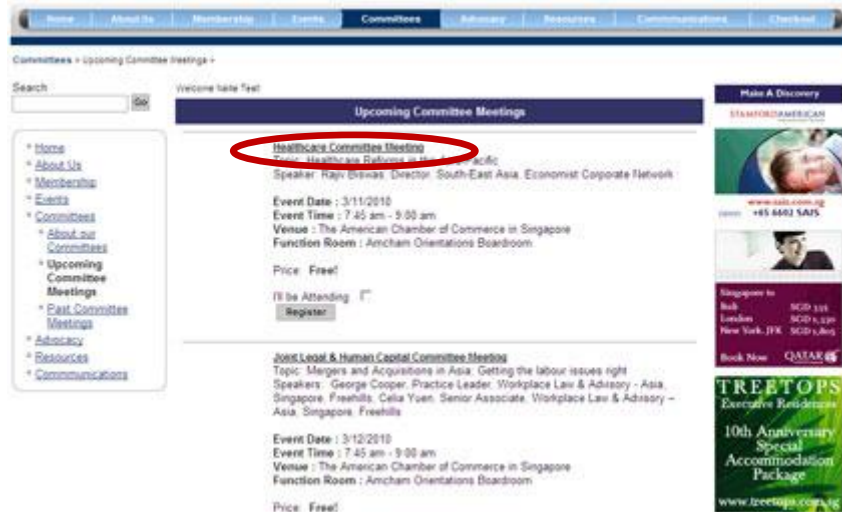


2. First, click on the **Committees** tab, and then click on the **Upcoming Committee Meetings** link to view the list of upcoming meetings and a summary of meeting details.





3. Click on the name of the committee meeting (e.g. Healthcare Committee Meeting) to view full meeting details.



4. To register for the committee meeting, tick the "I'll be Attending" box and click "Register" right at the bottom of the page.

He has also previously worked as the head of the economics unit for QIC, a large investment fund manager, and as an international economist for the Royal Bank of Scotland. He also worked as an economist for NIESR, a UK economic think tank. Rajiv has also worked for one year in Japan on trade, industry and investment issues for the Japanese government.

Rajiv studied at the London School of Economics, for the B.Sc. Econ. Hons. in Economics, and did his postgraduate studies at Imperial College, London University for the M.Sc. and D.I.C. Rajiv has published widely on a range of economic, trade and investment-related topics, with over 100 published articles. This includes many articles on the services sector as well as international trade in services. He has written a number of papers on healthcare issues and has also worked on various policy papers on healthcare industry development in several Asia-Pacific economies. Rajiv is a member of The Economist Group's editorial advisory group for the Economist's regional conference program on healthcare reforms in the Asia-Pacific.

Member Price : \$0.00

I'll be Attending

Register




- You will see the **Checkout** page with a summary of the meeting/s you have registered for. The quantity should be set to 1.

Kindly note that committee meetings are closed-door discussions and only open to AmCham members. If you would like to bring either a colleague or a guest to learn more about the Chamber, please contact Sylvia Ko at sko@amcham.org.sg.

On the next page, if you are registering only for committee breakfasts or other free of charge, please select Payment Terms option: committee breakfasts, other free of charge events only.

Item	Qty	Description	Amount	Options	Remove
Healthcare Committee Meeting	1	Topic: Healthcare Reforms in the Asia-Pacific Speaker: Rajiv Biswas, Director, South-East Asia, Economist Corporate Network	\$0.00	I'll be Attending	
Total			\$0.00		




If you have finished shopping, click “**Proceed to Checkout**” to complete your registration, and refer to step 7a and 7b.

- If you would like to continue registering for more committee meetings or events,** click “**Continue Shopping**” and refer to step 7.

On the next page, if you are registering only for committee breakfasts or other free of charge, please select Payment Terms option: committee breakfasts, other free of charge events only.

Item	Qty	Description	Amount	Options	Remove
Healthcare Committee Meeting	1	Topic: Healthcare Reforms in the Asia-Pacific Speaker: Rajiv Biswas, Director, South-East Asia, Economist Corporate Network	\$0.00	I'll be Attending	
Total			\$0.00		



7a. If you are registering for committee breakfast/s ONLY, please select “**Payment Terms option: Committee breakfasts, other free of charge events only**”.

Payment Information

Payment Terms

General Events, Committee Lunches, Publications, Other Chargeable Items

Committee Breakfasts, Other Free of Charge Events only

Continue

Click the “**Continue**” button to complete your registration. [Please refer to step 9.](#)

7b. If you are registering for a committee lunch ONLY, please select the “General Events, Committee Lunches, Publications , Other Chargeable Items” option under Payment Terms. [Please refer to step 9.](#)

Payment Information

Payment Terms

General Events, Committee Lunches, Publications, Other Chargeable Items

Committee Breakfasts, Other Free of Charge Events only

Payment Method

VISA

Master Card

American Express

Credit Card Number

Expiration Date MM YYYY

Cardholder Name

Card Security Code

For security purposes, we require the Card Security Code on your credit card. For most credit cards, enter the three-digit number that follows your account number the back of your card. If you have an American Express card, enter the four-digit number printed above your account number on the front of your card.

7c. If you are registering for committee breakfast/s AND one or more chargeable event/committee lunches in one registration session, you should select the “General Events, Committee Lunches, Publications, Other Chargeable Items”. Please refer to step 8.

Payment Information

Payment Terms General Events, Committee Lunches, Publications, Other Chargeable Items 
 Committee Breakfasts, Other Free of Charge Events only.



Payment Method VISA
 MasterCard
 American Express

Credit Card Number

Expiration Date

Cardholder Name

Card Security Code


For security purposes, we require the Card Security Code on your credit card. For most credit cards, enter the three-digit number that follows your account number on the back of your card. If you have an American Express card, enter the four-digit number printed above your account number on the front of your card.

8. Please enter your Credit Card information and click “Continue”. If you would like to save your credit card information for subsequent registration sessions, tick the “Save My Credit Card” box.

American Express

Credit Card Number

Expiration Date

Cardholder Name

Card Security Code


For security purposes, we require the Card Security Code on your credit card. For most credit cards, enter the three-digit number that follows your account number on the back of your card. If you have an American Express card, enter the four-digit number printed above your account number on the front of your card.

Save My Credit Card Information 



9. Once you have finished selecting all of the meetings/events you would like to register for, you will see the “**Review and Submit Your Order**” page. If applicable, you can change your address if they are different from our records.

Checkout > Review and Submit Order >

- Checkout
- Billing
- Payment Information
- Review and Submit Order

Review and Submit Your Order

Your Billing Address

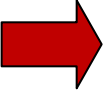

Change

Payment Method
 Payment Method: Invoice
 Terms: Due on receipt
 Change

Promo Code Apply
 If you have a coupon or promotion code, enter it here

Item	Qty	Description	Amount	Options
Rethinking the Future - Leadership 2020	1	Rethinking the Future - Leadership 2020	\$65.00	It be Attending
Item Total			\$65.00	
GST			\$4.55	
Total			\$69.55	

Submit Order Change Order

Click “**Submit Order**” to complete your registration.

10. **Please take note of the Confirmation number (XXX-SOXXX).** You will receive a confirmation e-mail shortly. If you would like to continue registering for more committee meetings or events, please click on “**Continue Shopping**”.

Home | About Us | Membership | Events | Committees | Advocacy | Resources | Communications

Checkout > Thanks >

- Checkout
- Billing
- Payment Information
- Review and Submit Order

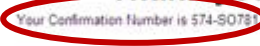

Thank you for your order!

Your Confirmation Number is 574-S078. An email will be sent shortly for confirmation of attendee information.

Please print this page or record your confirmation number for your records.

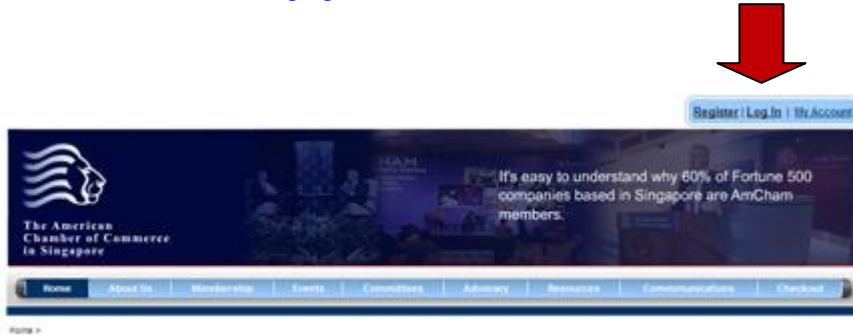
Item	Qty	Description	Amount	Options
Rethinking the Future - Leadership 2020	1	Rethinking the Future - Leadership 2020	\$65.00	It be Attending
GST			\$4.55	
Total			\$69.55	

Continue Shopping

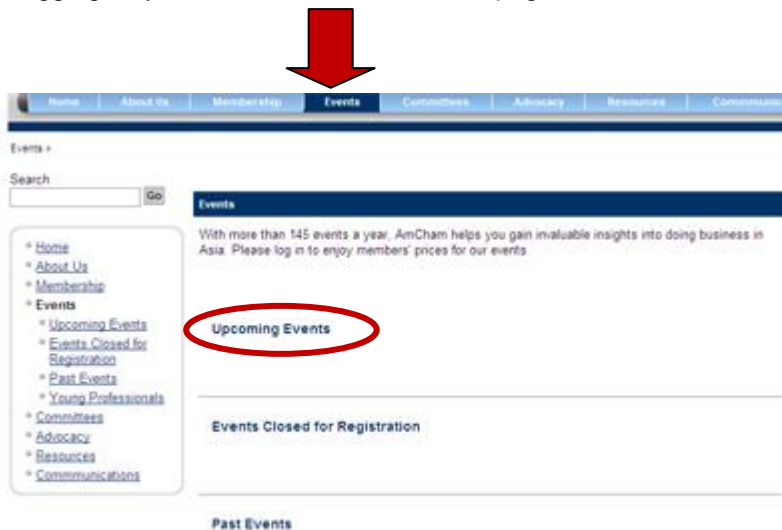



How to register for an event

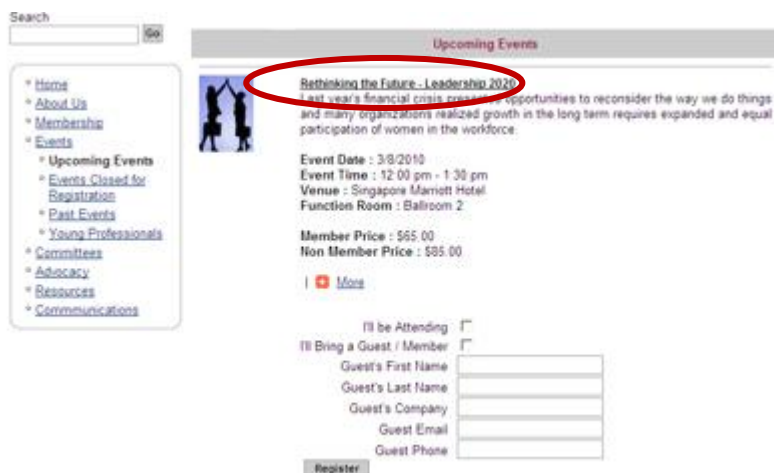
1. Log in to www.amcham.org.sg with your AmCham username and password. An email was sent to you on Monday, March 8, 2010 with these details. If you have not received your AmCham username and password, please contact . If you have not received your AmCham username and password, please contact webmaster@amcham.org.sg.



2. Upon logging in, you will see AmCham's homepage. Click on the "Events" tab and click on "Upcoming Events".




3. You will see a summary of upcoming events. Click on the event title to view full event details.




4. To register for the event, tick the "I'll be Attending" box and click "Register". To bring a guest, please tick "I'll Bring A Guest/Member" box and fill up all the fields.

unpleasant assignments in Singapore when every major bank ceased its operations. An accomplished speaker, Ruby has often been invited to share her experience and expertise at business forums, chambers of commerce and educational institutions. Her opinions and comments are also regularly sought on current and topical HR issues, including The 2004 Budget Forum (televised live) with the then deputy prime minister. She is active in community work and is the Vice President and Chairman of Fund Raising of HICA Hospice Care, a VVO which does not charge for its home care service.

Member Price : \$65.00
Non Member Price : \$65.00

I'll be Attending 

I'll Bring a Guest / Member 


Guest's First Name

Guest's Last Name

Guest's Company

Guest Email


Guest Phone





To bring a guest, please ensure you tick the "I'll Bring A Guest/Member" box and fill up all the fields.

5. You will see the **Checkout page** with a summary of the event/s you have registered for. Please verify the information is correct and click "**Proceed to Checkout**". If you would like to continue registering for more events, click "**Continue Shopping**".

On the next page, if you are registering only for committee breakfasts or other free of charge, please select Payment Terms option: committee breakfasts, other free of charge events only.


Item	Qty	Description	Amount	Options	Remove
Rethinking the Future - Leadership 2020	1	Rethinking the Future - Leadership 2020	\$65.00	I'll be Attending	
Total			\$65.00		

6. You will arrive at the **Payment Information page**.

6a. If you are registering for a chargeable event, please select the "**General Events, Committee Lunches, Publications , Other Chargeable Items**" option under Payment Terms. Please refer to step 7.

Payment Information

General Events, Committee Lunches, Publications , Other Chargeable Items 

Committee Breakfasts, Other Free of Charge Events only.




Payment Method VISA Master Card American Express

Credit Card Number

Expiration Date /

Cardholder Name

Card Security Code

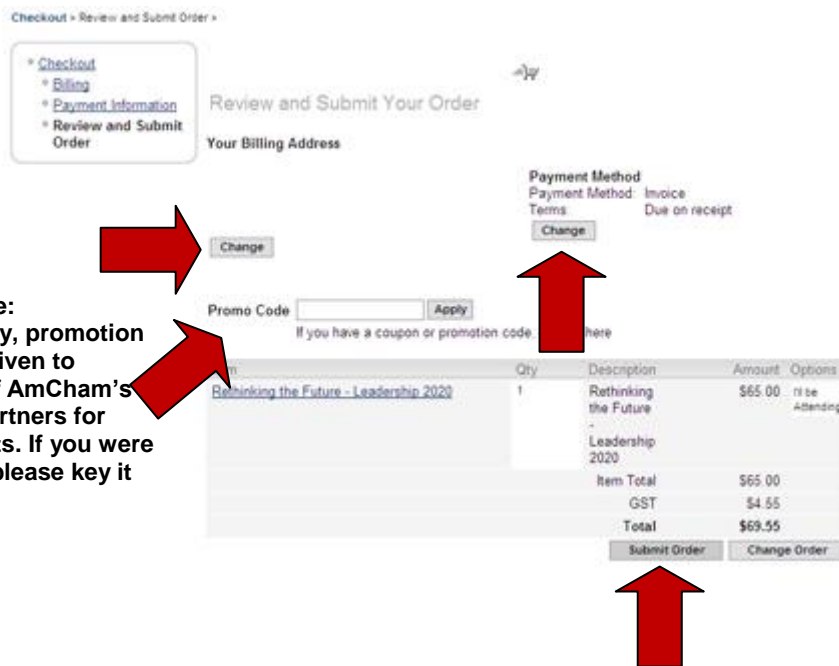
  

For security purposes, we require the Card Security Code on your credit card. For most credit cards, enter the three-digit number that follows your account number the back of your card. If you have an American Express card, enter the four-digit number printed above your account number on the front of your card.

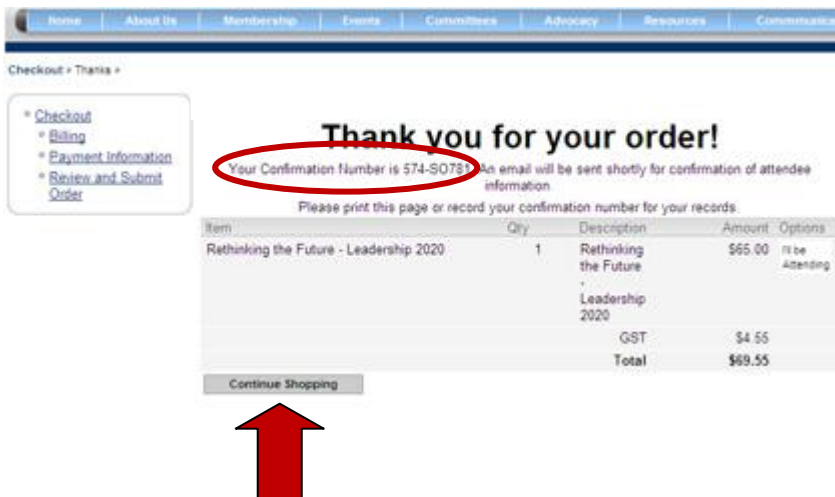
6b. If you are registering for a free event, please select “**Payment Terms option: Committee breakfasts, other free of charge events only**” and click “**Continue**”. Please skip step 7 and refer to step 8.



7. Once you have finished selecting all of the meetings/events you would like to register for, you will see the “**Review and Submit Your Order**” page. You can change your address and payment method if they are different from our records. Click “**Submit Order**” to complete your registration.



8. You will see a **Confirmation page** and receive a confirmation e-mail shortly. If you would like to continue registering for more committee meetings or events, click “**Continue Shopping**” .



How do I check if I have registered for an event or committee meeting?

You should have received a confirmation e-mail from AmCham Singapore with your event or committee meeting details. If you did not receive the e-mail, please contact [Farah Shahab](#) for events and [Sylvia Ko](#) for committee meetings.

How do I edit my billing address/profile/billing information?

1. Log in to www.amcham.org.sg with your AmCham username and password that was sent to you on Monday, March 8, 2010. If you have not received your AmCham username and password, please contact webmaster@amcham.org.sg.



2. On the top left hand corner, click on the relevant information you'd like to change – **Billing, Payment Information, or Customer Profile** and fill up or edit the fields you would like to change.



Other questions

If you have a technical question that was not covered in this guide, please contact [AmCham's technology manager](#).

For other issues, please contact the following AmCham staff:

Membership - [Dorcas Foo](#)
 Event issues - [Farah Shahab](#)
 Committee meetings - [Sylvia Ko](#)